DRAFT

SE SWCD TECH. SUPPORT JPB MEETING AGENDA

January 31, 2017

**LOCATION:** MN Pollution Control Agency Conference Room

 18 Woodlake Drive SE

 Rochester, MN 55904

**TIME:** 9:30 AM – Noon

## AGENDA

## INTRODUCTIONS AND BACKGROUND

## ORGANIZE JPB FOR 2017

1. Election of Officers (2016 Officers listed below; have served 2 years)
2. Chairperson (Paul Heers, Jr., Freeborn SWCD, incumbent)
3. Vice Chair (Larry Scherger, Dodge SWCD, incumbent)

C. Treasurer (John Jaeger, Goodhue SWCD, incumbent)

D. Secretary (Not elected, Host District Manager)

1. Appointment of all Committees (Chairperson)
2. Finance Committee (see attached sheet)
3. Personnel Committee (see attached sheet)
4. Prioritization Committee (see attached sheet)
5. Executive Committee (see attached sheet)

## SECRETARY’S REPORT

1. Approve Minutes of July 27, 2016 Regular Meeting (see Attached).
2. Action to Affirm Executive Committee Actions from December 7, 2016.

## COMMITTEE REPORTS

1. Personnel Committee (January 25, 2017)
2. Finance Committee: (Did not meet – Fiscal year ends June 30 2017.)
3. Executive Committee Meeting: December 7 2016.
4. TSA and Local JPB Reorganization Update.
5. Supplemental Grants
A. Nutrient Management Grant Update
 Fillmore & Rice SWCDs.
B. Nitrogen BMP Grant Update
C. CWF2013 Technical Grant Update
 i. JPB Engineering Staff
 ii. Feedlot Techs: Dodge & Wabasha
D. Soil Health Grant Update
E. LCCMR Cover Crop Grant
F. MN Ag Water Quality Certification Program

G. RCPP Grant: Lower Mississippi River Feedlot Management

## ACTION ITEMS

1. Approve Committee Reports and Act on Recommendations

1. Personnel Committee
A. Approve 2017 Wage Scale with Cost of Living Increase.

B. Action on JPB Staff Salary Step.

 i. Pete Fryer:

 ii. Jason Rochester,

 iii. Kate Bruss

 iv. Chris Nelson

1. Health Insurance Recommendation
2. Job Description Change: Chris Nelson
3. Equipment / Software Recommendation
4. Action to Approve Fiscal Year 2016 Financial Audit when Complete.
5. Action on 2018 Enhanced Shared Technical Services, Part 2 P16-8844, $115,000 Grant (Requires 25% local match, 10% of which must be local Cash).
6. Action on Administrative Costs / Dues Recommendation for 2017
7. Action to Authorize JPB to Sign RCPP Grant Agreements and Sub Agreements.
8. Authorize Exploration of Option B Shared Administration with the SE Water Resources Board.
9. Other

## REPORTS

1. Other.

## ADJOURNMENT



(south side of Rochester, across road from old Fleet Farm store. Exit on 40th St SW.)

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